



Keystone Property Management

601 N. Main Street, Suite 205

Pueblo, CO 81003

Phone (719) 543-4575

Fax (719) 542-0494

Email: keystonesds@hotmail.com

Website: Keystone-propertymanagement.com

RENTAL APPLICATION

\$40.00 NON REFUNDABLE • APPLICATION FEE PER ADULT (CASH ONLY)

Please be advised that under NO circumstances will there be any smoking, growing, or use of marijuana in or on any of our rental properties that you are applying for. This includes medical and recreational use.

DATE _____ ADDRESS APPLIED FOR _____

DESIRED MOVE-IN DATE _____

APPLICANT'S INFORMATION

LAST NAME _____ FIRST NAME _____ MIDDLE _____

SS# _____ - _____ - _____ DATE OF BIRTH _____ - _____ - _____

PHONE # _____ - _____ - _____ DRIVERS LICENSE # _____

Email - _____

TWO YEAR RENTAL HISTORY (OTHER THAN FAMILY)

CURRENT ADDRESS: _____

Street City State Zip

HOW LONG AT CURRENT ADDRESS _____ AMOUNT OF RENT _____

LANDLORD/MORTGAGE CO _____ PHONE # _____ - _____ - _____

REASON FOR MOVING _____

ARE YOU BREAKING YOUR CURRENT LEASE? YES ___ NO ___

DID YOU GIVE 30 DAY NOTICE? YES ___ NO ___

PREVIOUS ADDRESS: _____

Street City State Zip

HOW LONG AT THIS ADDRESS _____ AMOUNT OF RENT _____

LANDLORD/MORTGAGE CO _____ PHONE # _____ - _____ - _____

REASON FOR MOVING _____

DID YOU BREAK THIS LEASE? YES ___ NO ___

DID YOU GIVE 30 DAY NOTICE? YES ___ NO ___

DID YOU RECEIVE YOUR FULL DEPOSIT BACK? YES ___ NO ___

IF NOT PLEASE EXPLAIN _____

TWO YEAR EMPLOYMENT HISTORY

CURRENT EMPLOYMENT- *****Must Provide Proof of Income*****

EMPLOYED BY _____ HOW LONG EMPLOYED _____
ADDRESS _____
POSITION _____ MONTHLY INCOME _____
SUPERVISOR _____ PHONE # _____ - _____ - _____
FULL TIME _____ PART TIME _____ SEASONAL _____

PREVIOUS EMPLOYMENT:

EMPLOYED BY _____ HOW LONG EMPLOYED _____
ADDRESS _____
POSITION _____ MONTHLY INCOME _____
SUPERVISOR _____ PHONE # _____ - _____ - _____
FULL TIME _____ PART TIME _____ SEASONAL _____

OTHER INCOME _____ MONTHLY INCOME _____
SSI _____ DISABILITY _____ RETIREMENT _____ OTHER _____
COLLEGE STUDENT _____ UNEMPLOYMENT _____

PERSONAL REFERENCES (OTHER THAN FAMILY)

1) NAME _____ PHONE # _____ - _____ - _____ RELATIONSHIP _____
2) NAME _____ PHONE # _____ - _____ - _____ RELATIONSHIP _____
3) NAME _____ PHONE # _____ - _____ - _____ RELATIONSHIP _____

CO-APPLICANT'S INFORMATION

LAST NAME _____ FIRST NAME _____ MIDDLE _____
SS# _____ - _____ - _____ DATE OF BIRTH _____ - _____ - _____
PHONE # _____ - _____ - _____ DRIVERS LICENSE # _____
Email - _____

TWO YEAR RENTAL HISTORY (OTHER THAN FAMILY)

CURRENT ADDRESS: _____
Street City State Zip

HOW LONG AT CURRENT ADDRESS _____ AMOUNT OF RENT _____
LANDLORD/MORTGAGE CO _____ PHONE # _____ - _____ - _____
REASON FOR MOVING _____
ARE YOU BREAKING YOUR CURRENT LEASE? YES ___ NO ___
DID YOU GIVE 30 DAY NOTICE? YES ___ NO ___

PREVIOUS ADDRESS: _____
 Street City State Zip
 HOW LONG AT ADDRESS _____ AMOUNT OF RENT _____
 LANDLORD/MORTGAGE CO _____ PHONE # _____ - _____ - _____
 REASON FOR MOVING _____
 DID YOU BREAK YOUR LEASE? YES ___ NO ___
 DID YOU GIVE 30 DAY NOTICE? YES ___ NO ___
 DID YOU GET YOUR FULL DEPOSIT BACK? YES ___ NO ___
 IF NO, EXPLAIN: _____

TWO YEAR EMPLOYMENT HISTORY

CURRENT EMPLOYMENT- *****Must Provide Proof of Income*****

EMPLOYED BY _____ HOW LONG EMPLOYED _____
 ADDRESS _____
 POSITION _____ MONTHLY INCOME _____
 SUPERVISOR _____ PHONE # _____ - _____ - _____
 FULL TIME _____ PART TIME _____ SEASONAL _____

PREVIOUS EMPLOYMENT:

EMPLOYED BY _____ HOW LONG EMPLOYED _____
 ADDRESS _____
 POSITION _____ MONTHLY INCOME _____
 SUPERVISOR _____ PHONE # _____ - _____ - _____
 FULL TIME _____ PART TIME _____ SEASONAL _____

OTHER INCOME _____ MONTHLY INCOME _____
 SSI _____ DISABILITY _____ RETIREMENT _____ OTHER _____
 COLLEGE STUDENT _____ UNEMPLOYMENT _____

PERSONAL REFERENCES (OTHER THAN FAMILY)

1) NAME _____ PHONE # _____ - _____ - _____ RELATIONSHIP _____
 2) NAME _____ PHONE # _____ - _____ - _____ RELATIONSHIP _____
 3) NAME _____ PHONE # _____ - _____ - _____ RELATIONSHIP _____

NAMES OF CHILDREN UNDER 18

Name	Date of Birth	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ADDITIONAL INFORMATION- (All Applicants)

DO YOU HAVE ANY PETS? IF YES, HOW MANY AGES TYPE BREED
-ARE THEY LICENSED IN THE CITY OF PUEBLO? SPAYED/NEUTERED?
-UP TO DATE ON SHOTS? (Please provide proof) PET'S NAMES:
DOES ANYONE IN THE HOME SMOKE? YES NO
DOES ANYONE IN THE HOUSEHOLD HAVE A CRIMINAL RECORD? YES NO
(If Yes, Please Explain)
DOES ANYONE IN THE HOUSEHOLD HAVE ANY FELONIES? YES NO
(If Yes, Please Explain)
HAS ANYONE IN THE HOUSEHOLD BEEN EVICTED? YES NO
(If Yes, Please Explain)
DOES ANYONE IN THE HOUSEHOLD OWN REAL ESTATE? YES NO
HAS ANYONE IN THE HOUSEHOLD FILED FOR BANKRUPTCY? YES (When:) NO
DOES ANYONE HAVE ANY JUDGMENTS AGAINST THEM? YES (When:) NO

FINANCIAL INFORMATION:

BANK BRANCH PHONE # - -
SAVINGS ACCOUNT \$ CHECKING ACCOUNT \$
OTHER ACCOUNTS \$ OTHER ASSETS:
MAJOR CREDIT CARDS YES NO HOW MANY?

MONTHLY OBLIGATIONS: (Child Support, Spousal Support, Credit Cards, ETC.....)

Name <u> </u>	Balance \$ <u> </u>	Monthly Payment \$ <u> </u>
Name <u> </u>	Balance \$ <u> </u>	Monthly Payment \$ <u> </u>
Name <u> </u>	Balance \$ <u> </u>	Monthly Payment \$ <u> </u>

VEHICLE INFORMATION- (All Applicants)

Make <u> </u>	Model <u> </u>	Year <u> </u>	Color <u> </u>	License Plate # <u> </u>
Make <u> </u>	Model <u> </u>	Year <u> </u>	Color <u> </u>	License Plate # <u> </u>
Make <u> </u>	Model <u> </u>	Year <u> </u>	Color <u> </u>	License Plate # <u> </u>

DO YOU HAVE ANY CAR PAYMENTS? YES NO
BALANCE \$ MONTHLY PAYMENT \$
BALANCE \$ MONTHLY PAYMENT \$

IN CASE OF AN EMERGENCY, PLEASE NOTIFY: (other than applicants)

FOR APPLICANT

NAME PHONE # - -
ADDRESS CITY STATE ZIP
RELATIONSHIP

FOR CO-APPLICANT

NAME PHONE # - -
ADDRESS CITY STATE ZIP
RELATIONSHIP



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****Office Use Only****

Dear Property Owner/Manager:

Please assist us in the Verification of Residency of the applicant(s) below. If you have any questions, please call us at (719) 543-4575. Thank you for your cooperation!

Name of Applicant(s): _____

Previous Residency: _____

Are you a relative of applicant(s): YES(relation): _____ NO: _____

Was there a pet in the dwelling? YES(explain) _____ NO _____ Authorized? YES _____ NO _____

Amount of Monthly Rent: _____ Move In Date: _____ Move Out Date: _____

How long was the Lease Agreement for: _____

Did they break the Lease Agreement: YES(explain) _____ NO _____

Was Rent Paid on Time: YES _____ NO(explain) _____

Any Late Payments: YES(explain) _____ NO _____

Any NSF'S: YES(explain) _____ NO _____

Any 3 Day Notices or Evictions: YES(explain) _____ NO _____

Was the tenant verbally abusive to management, maintenance, other tenants, neighbors? YES _____ NO _____

Did Tenants give Proper Notice: YES _____ NO(explain) _____

Any Complaints or Lease Violations? _____

Would you Re-Rent: YES _____ NO(explain) _____

Is any Rent/Damages Owed: _____

Comments: _____

Property Owner/Manager Signature _____ Date _____

Applicants Signature _____ Co-Applicants Signature _____



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We understand that a credit report will be ordered in conjunction with this rental application. In the event any derogatory, inaccurate or unverifiable information is listed above or on our credit report/background check, we understand that your application to rent may be turned down by Keystone Property Management. In our procedure for processing your application, an investigative police report will be run. **The total cost for the credit report and the background check will be a \$40.00 charge, which is NON-REFUNDABLE.** If there are more than one applicant for example:, roommates, partner, or child over the age of 18 the cost is \$40.00 per applicant to run a credit report and background check for each applicant over the age of 18. These inquiries include information as to your character, general reputation, personal characteristics and mode of living.

NOTICE: Applicant is advised that Keystone Property Management is employed by and acting as agent for the owner. In the event more than one applicant is received for the same property, the more qualified applicant will be offered a lease on the property.

Applicant

Date

Co-Applicant

Date



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Applicant represents all information in the Application to be true and accurate and authorizes owner/manager and his/her/its employees and agents to verify said information in person, by mail, phone, fax, or otherwise, to determine Applicant's rental, credit, financial, and character standing. Applicant hereby releases owner/manager, his/her/its employees and agents, the credit reporting agency, its employees and agents, and any and all other firms or persons investigating or supplying information, from any liability whatsoever concerning the releases and/or use if said information and further, will defend and hold them all harmless from any suit or reprisal whatsoever. All holder, public and private, of any such information are hereby authorized to release, without reservation or limitation, any and all such information they have concerning Applicant and in so doing, will be acting on Applicant's behalf at Applicant's request and will be held blameless and without any liability whatsoever. A copy, fax or other reproduction of this Authorization shall be as effective as the original.

Applicant's Signature _____

Date _____

Applicant's Name _____

PRINTED

Co-Applicant's Signature _____

Date _____

Co-Applicant's Name _____

PRINTED